

Job Description
William J. Gould Associates, Inc.
Program Manager –Transition Services, Monterey Area

Reporting to the Clinical Director, this position is responsible to provide programmatic leadership and clinical services to O'Connell House residents and Monterey area program participants, through best practices that support participants on their journey toward recovery and greater independence. The Program Manager will interface with community based services, employers, housing and health/wellness providers to ensure coordination of services. Must be willing to promote the values and spirit of Gould Farm, to actively participate as a member of the community and to continuously seek ways to improve, both self and function.

Primary Responsibilities include, but are not limited to:

Program Management and Administration

- Actively participate in cultivating a nurturing community culture and generating creative educational and social activities for Monterey area program participants.
- Supervise program staff, including House Advisor;
- Develop and monitor program budget and ensure appropriate expenditures and reporting;
- Support ongoing Transition Program planning and review.
- Provide effective staff coverage for smooth day to day operations of the program. Act as a back up to other staff as required.
- Participate in staff and team meetings including weekly all staff meeting, doctors meeting and Transition Program team.

Individual Clinical Services

- Ability to work independently as well as part of a multidisciplinary team;
- Work with approximately 7-8 program participants providing a continuum of coaching, counseling and traditional therapy in conjunction with the attending psychiatrist;
- Work with program participants to develop service plans and support recovery goals, maintain accurate records, ongoing progress reports, and discharge summaries to depict a narrative of guest activities, abilities, and development in the program;
- Work closely with the families of program participants to ensure all voices are included in a network of care;
- Develop working relationships with health and human services agencies, employers and other resources (including volunteer sites and educational entities), to coordinate services and referrals;
- Work with the Transition Counselor to support a resident maintaining 30 hours of structured work and activities;
- Clinical on-call rotation as required.

Qualifications: Master's Degree in social work or related field, and 3-5 years' experience working in behavioral health with major mental health challenges is required. Experience working with co-occurring disorder is preferred. LICSW (or eligibility) preferred. Understanding of psychiatric rehabilitation and recovery a plus. This position requires residency at the Farm as a condition of employment (living at Gould Farm in provided housing). Should suitable housing not be available at the time of hire, agreement to moving to the Farm as soon as suitable housing is available is a contingency of employment.

Interested Candidates should submit a resume and letter of interest to Human Resources:
Mike Covell, Human Resources Director, hr@gouldfarm.org, 413-528-1804, ext. 17