

Job Description
William J. Gould Associates, Inc.
Vocational/Education Advisor, Boston Area Program

Reporting to the Clinical/Program Director of the Boston Area Program (BAP), this position is responsible to assist and facilitate the transition of guests (the Gould Farm way of describing our clients) from Monterey to the Boston Program and into a non-residential extended community program. The Vocational/Education Advisor utilizes a variety of approaches and interventions to promote recovery and successful community integration; encourages and empowers participants to actively engage in meaningful psychosocial activities, school, work and/or training.

Primary Responsibilities include, but are not limited to:

Supporting guests transitioning to Fellside from the Farm:

- Cultivate and maintain connections in the Boston area for BAP participants to explore school, volunteer, training and employment opportunities;
- Collaborate with Farm & BAP Clinical staff in supporting guests with setting up interviews and developing structured activities and resources in the area prior to guests transitioning to Fellside;
- Assess each BAP participant upon transition to Fellside relative to their interests, experience and readiness levels in the areas of vocation and education;

Supporting residents of Fellside and non-residential program participants:

- Assist BAP participants to identify and refine vocational & educational goals and develop plans in consultation with Clinical Case Managers;
- Connect participants to resources needed to obtain and maintain employment services, volunteer and educational opportunities;
- Provide individual support and coaching in volunteer and employment placements;
- Teach program participants both individually and in groups employment, interpersonal and coping skills; managing daily challenges; and improving social and recreational skills;
- Develop collaborative partnerships with diverse community based organizations, and represent BAP at external networking events and partnership meetings;
- Resource team members to support participants as they learn specific skills that foster rehabilitation and recovery, community integration, and reducing barriers to goal achievement.
- Facilitate vocational groups and workshops to strengthen skills and promote peer support.

Other program related responsibilities and activities include:

- Participate in all weekly staff and community meetings. Take an active role in setting and supporting all program policies. Communicate and cooperate effectively as a team player.
- Act as a back up to other staff as required, including on-call coverage as needed.
- Actively participate in cultivating a nurturing community culture and generating creative educational activities for B.A.P. participants.
- Performs related work as required including case management support for program participants living independently.

Qualifications:

Bachelor Degree with experience in the field (psychiatric rehabilitation, case management, dual diagnosis, substance abuse, etc). Knowledge of: vocational and educational services, mental illness; availability of services in the area, local transportation and the benefits system are all desirable. Certified Psychiatric Rehabilitation Practitioner (CPRP) certification a plus. Excellent communication and administration skills are a must. Good organizational and planning skills and the ability to work effectively and collaboratively as a team member are important. **Interested candidates please e-mail resume & cover letter ASAP to hr@gouldfarm.org.**